



Society of
North American
Goldsmiths

SNAG
Spring Board Meeting
May 21 - 23, 2017
Sheraton Hotel
New Orleans, LA

Agenda

Sunday, May 21 – Evaluating – Understanding Where We Are

12:00 pm	Lunch
12:30 pm	Meet & greet/introductions/opening words
12:45 pm	Review of membership data
1:30 pm	Evaluation of strategic plan goals
2:15 pm	Financial overview – Anne Havel
3:00 pm	BREAK
3:15 pm	Discussion: Accomplishments and successes
3:45 pm	Discussion: Framing critical issues
5:00 pm	Adjourn

Monday, May 22 – Planning – Understanding Where We Are Going

8:00 am	Breakfast
9:00 am	Reflections from the previous day
9:15 am	Discussion: Strategic scenarios
10:30 am	BREAK
10:45 am	Committee action planning – Part I: Developing agenda
12:00 noon	LUNCH
1:00 pm	Committee reports
2:00 pm	Committee action planning – Part II: Coordinate agenda
2:30 PM	BREAK
2:45 pm	Review and finalize committee annual objectives
4:00 pm	Lifetime Achievement Award Committee Selection
5:00 pm	Adjourn

Tuesday, May 23 – Setting the Agenda in Motion

8:00 am	Breakfast
9:00 am	Reflections from previous day
9:15 pm	Review and approve strategic plan changes
10:15	BREAK
10:30 am	Discussion: Implementation timeline
11:15 am	Final reflections
12:00 noon	Lunch
1:00 pm	Conference Proposal Review and Discussion – Alaina Clarke
3:00 pm	BREAK
3:15 pm	Metalsmith – Mission/Vision/Editorial Structure Discussion
5:00 pm	Adjourn
6:30 – 9:00 pm	Board/Staff/MALC Dinner in Maurepas on the 3 rd Floor

The Society of North American Goldsmiths advances jewelry and metalsmithing by inspiring creativity, encouraging education, and fostering community.

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GREETINGS:

The Board of Directors meeting of the Society of North American Goldsmiths was called to order at 12:30pm on May 21, 2017 by Nicole Jacquard, President.

PRESENT: Gwynne Rukenbrod Smith – Executive Director

Nicole Jacquard - President, Chair - Executive Committee, Strategic Planning Committee, Impact & Evaluation Committee

Brigitte Martin - President-Elect, Executive Committee, Chair-Fundraising Committee, Strategic Planning Committee, Impact & Evaluation Committee

Anne Havel – Treasurer, Chair - Finance Committee, Programming Committee, Executive Committee

Jill Baker-Gower (E 2016-2019) - Impact Evaluation Committee, Strategic Planning Committee

Chris Balch - (A 2015-2018 Nov) Co-Chair - Strategic Planning Committee, Chair - Impact Evaluation Committee, Executive Committee

Dominique Bereiter (A 2015-2018) - Fundraising Committee, Programming Committee

Kat Cole (E 2015-2018) - Finance Committee, Fundraising Committee, Programming Committee

Dianne Debeixedon (E 2014-2017) Chair - Program Committee, Finance Committee

Brian Ferrell (E 2015-2018) - Fundraising Committee, Programming Committee

Becky McDonah (E 2013-2017) – Secretary, Executive Committee, Strategic Planning Committee

Tedd McDonah (A 2014-2017) - Programming Committee, Fundraising Committee, Conference Program Committee

Ezra Satok-Wolman (E 2016-2019) - Strategic Planning Committee, Fundraising Committee

Elizabeth Shypertt (E 2016-2019) - Finance Committee, Fundraising Committee

April Wood (E 2015-2018) - Impact Evaluation Committee, Programming Committee

OTHERS IN ATTENDANCE: Carlo Cuesta, Creation in Common, LLC

ANNOUNCEMENTS:

- a. Confidentiality - The Board was reminded that everyone is encouraged to speak their minds during these meetings, and that opinions and comments are to remain confidential. This also applies to future projects and programs that have not yet been announced to the membership.

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DISCUSSION ITEM	ACTION / CONSIDERATION NEEDED	PERSON RESPONSIBLE & DATE
<p>Membership Data Discussion - Carlo Cuesta</p> <p>Documents circulated:</p> <p>Market Research and Value Proposition Summary - SNAG 2014/2015 Membership Survey Results</p> <p>The Art of Membership</p>	<p>Carlo Cuesta began by noting the change in the SNAG Board since he first worked with them from a volunteer focus to governance focus. He stressed the importance of this in order to become more impactful to the membership and the field through strategy, resources, influence, support and evaluation. He also recognized more consistency of board leadership and the benefit of having institutional memory.</p> <p>The board had an in-depth discussion about the membership and looked at different member segments. This discussion was used to focus on critical issues and long range goals, while determining strengths and weaknesses with sensitivity to the strategic plan and finances.</p> <p>After discussing the survey results the board broke into teams to discuss the variety of motivations for engagement in SNAG for different types of members, focusing on their primary reason for joining or renewing and what they value about SNAG. Groups covered included: Studio Artist, Educator, Student, Collector/Gallery Owner, Designer/Workshop Enthusiast/Hobbyist. Notes presented from the different teams included:</p> <p>Studio Artist -</p> <p>Primary reasons for why they join or renew</p> <ul style="list-style-type: none"> To come to the conference Colleague recommendations Advance career, expand professional network For a local and national community of peers To connect to current trends in the field Obtain credibility or prestige, visibility Support a group of like-minded people Gain inspiration from other like minded people Social time and learning <p>What do they value about SNAG</p> <ul style="list-style-type: none"> Fellowship with people with common interests Connections/networking 	

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DISCUSSION ITEM	ACTION / CONSIDERATION NEEDED	PERSON RESPONSIBLE & DATE
<p>Membership Data Discussion - Cont.</p>	<p>Educator -</p> <p>Primary reasons for why they join or renew</p> <ul style="list-style-type: none"> Advance career, expand professional network Learn technical info/stay up to date Access to specific information Colleague recommendation Support advocacy efforts (after some time in the field) Join community of peers <p>What do they value about SNAG</p> <ul style="list-style-type: none"> Professional development Connections/networking Fellowship Benefits to students Prestige <p>Student -</p> <p>Primary reasons for why they join or renew</p> <ul style="list-style-type: none"> Faculty encouragement to join and then they see the value Connections/networking Expand professional network Access to specific information <p>What do they value about SNAG</p> <ul style="list-style-type: none"> Making connections/networking opportunities Fellowship with people with common interests Inspiration – conference Access to like minded community Student Targeted programming (exhibitions, PD, grants, scholarships, educational resource room) 	

DISCUSSION ITEM	ACTION / CONSIDERATION NEEDED	PERSON RESPONSIBLE & DATE
<p>Membership Data Discussion - Cont.</p>	<p>Collector/Gallery Owner - Primary reasons for why they join or renew What do they value about SNAG Exhibition program Format for collectors to talk/interact with artists</p> <p>Designer/Workshop Enthusiast/Hobbyist - Primary reasons for why they join or renew Technical information Word of mouth recommendation Stay up to date Support advocacy efforts</p> <p>What do they value about SNAG Fellowship Mission</p>	
<p>Evaluation of Strategic Plan Goals - Chris Balch and Nicole Jacquard</p>	<p>It was stated that membership and metalsmith continue to be a challenge and strategic decisions need to be made regarding sustainability. Data shows that in the last 4 years membership has declined or remained flat, conferences continue to struggle with generating revenue and metalsmith’s profitability has been steadily declining. This was followed by the treasurer’s presentation of the Comparative Financial Data Document to further outline the issues.</p>	
<p>Financial Overview - Anne Havel</p>	<p>The comparative financial data document was projected for the Board. The large drop in membership and then flat numbers were noted. Conference attendance has traditionally been up and down, and the board and staff continue to work towards creating a sustainable conference model that minimizes the risks associated with this event. The slow decline in subscriptions and profitability of Metalsmith magazine from approx. 71K to 7K was discussed in depth and determined to be a priority for the Board to address.</p>	

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DISCUSSION ITEM	ACTION / CONSIDERATION NEEDED	PERSON RESPONSIBLE & DATE
<p>Financial Overview - Cont.</p>	<p>The Treasurer discussed revenue and expenses for 2016 with a year end projection of a \$52,406 loss, noting that these numbers are not final. Moving on to the 2017 budget, the board was walked through the numbers, and after adjustments for known factors the organization is looking at a deficit of 13K. The original projection was a \$23,890 profit. The Treasurer discussed ways that she and the staff are working to minimize losses for the short term, noting that the goal is to focus on the full picture and make strategic changes in order to make the organization financially sustainable. The treasurer also noted that fundraising has been a good buttress to these losses.</p>	
<p>Accomplishments & Successes</p>	<p>Fundraising - It was noted that the Board has stepped up and delivered in this area, working hard to create a culture of giving/philanthropy. These efforts make a difference to the bottom line and to our potential funders.</p> <p>Development of a strategic plan - This living document helps the organization to set goals with outcomes and indicators to assist in the evaluation of efforts in Advocacy and Activism, Education, Operations & Governance, and Development/Fundraising.</p> <p>The Board - has developed a level of continuity through renewing Board members creating a sense of unity and cohesion. The Board has become proactive and less reactionary, more data oriented for answers, and observes the financial aspect with clarity. The Board is working to transform the culture within SNAG and has increased the transparency level between the Board and the membership.</p> <p>New Program - SNAG connects will increase awareness of SNAG and connect members to each other regionally.</p> <p>New Program - SNAG Jewelry and Metals Survey (JAMS). This new annual publication will increase the visibility of SNAG, help propel the field forward, and highlight the best new work being made in the field of jewelry and metals in the world. Windgate awarded SNAG 25K to fund this venture.</p>	

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DISCUSSION ITEM	ACTION / CONSIDERATION NEEDED	PERSON RESPONSIBLE & DATE
Accomplishments & Successes - Cont.	Grant Opportunities - Developing stronger relationships with private organizations such as USDA, Surdna, Horn, and the Windgate Foundation.	
Framing Critical Issues - Carlo Cuesta	The Board was thanked for their thoughtful discussions and asked to identify 2-4 things that they believe are critical issues for the organization.	

Meeting was adjourned at 4:48 pm

Board reconvened May 22 at 9:00am

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GREETINGS:

The Board of Directors meeting of the Society of North American Goldsmiths was called to order at 9:00am on May 22, 2017 by Carlo Cuesta.

PRESENT:

Gwynne Rukenbrod Smith – Executive Director

Nicole Jacquard - President, Chair - Executive Committee, Strategic Planning Committee, Impact & Evaluation Committee

Brigitte Martin - President-Elect, Executive Committee, Chair-Fundraising Committee, Strategic Planning Committee, Impact & Evaluation Committee

Anne Havel – Treasurer, Chair - Finance Committee, Programming Committee, Executive Committee

Jill Baker-Gower (E 2016-2019) - Impact Evaluation Committee, Strategic Planning Committee

Chris Balch - (A 2015-2018 Nov) Co-Chair - Strategic Planning Committee, Chair - Impact Evaluation Committee, Executive Committee

Dominique Bereiter (A 2015-2018) - Fundraising Committee, Programming Committee

Kat Cole (E 2015-2018) - Finance Committee, Fundraising Committee, Programming Committee

Dianne Debeixedon (E 2014-2017) Chair - Program Committee, Finance Committee

Brian Ferrell (E 2015-2018) - Fundraising Committee, Programming Committee

Becky McDonah (E 2013-2017) – Secretary, Executive Committee, Strategic Planning Committee

Tedd McDonah (A 2014-2017) (**Departed 4:00pm**) Programming Committee, Fundraising Committee, Conference Program Committee

Ezra Satok-Wolman (E 2016-2019) - Strategic Planning Committee, Fundraising Committee

Elizabeth Shypertt (E 2016-2019) - Finance Committee, Fundraising Committee

April Wood (E 2015-2018) - Impact Evaluation Committee, Programming Committee

OTHERS IN ATTENDANCE: Carlo Cuesta, Creation in Common, LLC

Dan DiCaprio – Nominations & Elections Committee, Chair (joined 1:31pm)

ANNOUNCEMENTS:

- a. Confidentiality - The Board was reminded that everyone is encouraged to speak their minds during these meetings, and that opinions and comments are to remain confidential. This also applies to future projects and programs that have not yet been announced to the membership.

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DISCUSSION ITEM	ACTION / CONSIDERATION NEEDED	PERSON RESPONSIBLE & DATE
<p>Reflections from the Previous Day</p>	<p>Carlo opened the floor for realizations and reflections which drew comments supporting the resilience of the Board in times of struggle and the ability to work well together in spite of differing perspectives and opinions and challenging situations. There were feelings of better understanding the diversity of the membership and the goal to deepen these relationships and strengthen membership retention. The conference was noted as a great way to interact, with fellowship being a core SNAG value, there was discussion as to how effective increased efforts have been to make the event welcoming to new members.</p>	
<p>Strategic Scenarios</p>	<p>The Board discussed strategies and actions to be pursued over the next 12 months in the following categories: Membership, Metalsmith magazine, 4th Leg of Programming for SNAG (additional area of value for the membership), Conference Model, and Enthusiast/Hobbyist Membership. The Board broke up into teams to investigate the critical issues further, then regrouped to share ideas that developed.</p> <p>Retaining Members: Things noted as important included communicating membership value through sharing SNAG’s importance to the individual and to the field. As the Board guides the organization forward we need buy in from the members to bring the audience along with us. If we motivate the base and make people feel like they belong, they will be more likely to engage in the organization and be a contributing member. Capturing and sharing the SNAG experience through video testimonials was discussed. Along with getting students to join through educators, posting and sharing can reach a larger audience.</p> <p>Metalsmith magazine: Possible solutions to the decline in profitability were discussed. There was an emphasis on the need for the business and creative side to work together for the publication to be successful and maintain healthy subscription and advertising sales.</p>	

<p>Strategic Scenarios - Cont.</p>	<p>The internal structure and responsibilities of the Editor, Editorial Advisory Committee, the Board of Directors and the Executive Director were discussed as they pertain to <i>Metalsmith</i> magazine. Currently the structure is not favorable to making changes to address the decline in profitability. The editor position not being an employee position was discussed. Different payment options and the option for auto renewal were explored. The Treasurer stated that auto renewal could be implemented, but there were logistical issues with some of the other options.</p> <p>4th Leg of Programming for SNAG: This group discussed ways to create a new value for the membership along with a new revenue source for the organization. The website and digital footprint has room to be explored as well as entrepreneurship training and increasing the online digital community. Metalsmith archives, advertising and new partnerships were discussed to broaden the reach of the organization, but staff limitations were also recognized.</p> <p>Conference model: The risks involved with this event were discussed, attendance is variable, different locations have pros and cons, and the cost/price effects attendance and profit. Other discussion points included maps of membership clusters and locations where we had profitable conferences, keeping in mind price point limitations. Exploring pre-conference workshops for additional revenue was discussed and reducing the length of the conference could be a way to reduce costs.</p> <p>Enthusiast Membership: As a professional organization SNAG is not exclusionary and its membership covers a vast range of knowledge, technical abilities, and expertise. The enthusiast/hobbyist member position was discussed and possible interests of this group were noted as: focusing on getting better at what they do, access to pre/post conference and other workshops, and a connection to local guilds/information.</p>	
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<p>Committee Action Planning -</p> <p>Retaining Members</p> <p>Metalsmith magazine</p>	<p>Using the five categories covered earlier, the Board proceeded to create actionable steps to form a cohesive strategy.</p> <p>Retaining Members:</p> <p><i>Auto Renewal Yearly membership</i> -promotion on website -add promotion to reminder: emails, postcard, magazine insert, with conference registration</p> <p><i>Transitional Membership</i> -guidelines and verification - only eligible after one year student member (continuous) - \$68 with magazine - up to three consecutive years - include professor/institution and contact information - promote to current student members</p> <p><i>Capture and Share Conference experience</i> - each board member 2 - 10 second videos (in dropbox to Jill) (Brian Ferrell volunteered to help with this project) - give to social media to distribute throughout the year - Interviews planned for next conference. - check on legal hurdles Note: Someone in public is not subject to privacy issues. These mostly apply to government issues. Large room in public not subject to privacy.</p> <p><i>Meet new folks</i> - Each board member greet 5 people</p> <p><i>Metalsmith magazine:</i> Month 1 - Rewrite SNAG's Internal Structure and Responsibilities of the Board of Directors, the Editorial Advisory Committee, <i>Metalsmith's</i> Editor, and the Executive Director, as they pertain to <i>Metalsmith</i> magazine. – do by end of day tomorrow.</p>	
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<p>Committee Action Planning - Cont.</p> <p>Metalsmith magazine cont.</p> <p><i>Motion & Vote</i></p>	<p>Month 2 - Create amendment to Mission, Vision and Objectives Month 3 - Create Editor exit plan/Position change to Staff Member, Accelerate succession plan</p> <p>The Board discussed creating a task force to help the Executive Director with this issue. They will create new policy, help set goals for <i>Metalsmith</i>, and engage the Editorial Advisory Committee and Editor in the change making process. The new structure will empower the Executive Director to oversee the EAC and Editor.</p> <p>Motion: (Chris) I move that the Board open nominations for the creation of a Task Force of no more than 4 Board Members to assist the Executive Director in formulating a transition plan for Metalsmith Magazine, that the Task Force as elected deliver to the Board by Tuesday 5/23 the following 4 action items:</p> <ol style="list-style-type: none"> 1. Repeal or substantially rewrite the document known as <u>SNAG’s Internal Structure and Responsibilities of the Board of Directors, the Editorial Advisory Committee, Metalsmith’s Editor, and the Executive Director, as they pertain to Metalsmith magazine</u> 2. Amend the Editorial Advisory Committee bylaws in accordance with revised board vision 3. A policy that empowers the Executive Director to make the editor in chief of Metalsmith an employee of the organization, reporting to the Executive Director. 4. Develop goals and action plan for Metalsmith to lead to the solvency of the magazine 5. Craft an amendment to the mission vision and objectives from the BoD regarding Metalsmith last revised in May 2011. <p>Seconded: Dianne All in favor: Unanimous Motion passed.</p> <p>Four Board members were named and elected to the task force: Chris Balch, Ezra Satok-Wolman, Tedd McDonah, and Nicole Jacquard. Meeting times were set to accomplish action items.</p>	
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DISCUSSION ITEM	ACTION / CONSIDERATION NEEDED	PERSON RESPONSIBLE & DATE
<p>Lifetime Achievement Award Committee Selection - Gwynne Rukenbrod Smith</p>	<p>After discussion of the Lifetime Achievement Award Guidelines the Board was notified that three prior nominee packets will move into the inactive file pending a submission of new materials according to the guidelines.</p> <p>A change in the guidelines was requested and approved to state that members of the committee cannot nominate potential candidates.</p> <p>After discussion of potential committee members a motion was called for. Motion: (Chris) To approve the three member candidates for the Lifetime Achievement Award committee as nominated by the Board. Seconded: Nicole. All in favor: unanimous Motion Approved.</p> <p>Approval was given to proceed with contacting a new member for the LAA committee from the board approved ordered list of candidates to fill the vacancy left by Bruce Pepich as the outgoing Chair. Kim Cridler will take over as Chair and Diane Falkenhagen will be a continuing member.</p>	

Meeting was adjourned at 4:17 pm

Board reconvened May 23 at 9:00am

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GREETINGS:

The Board of Directors meeting of the Society of North American Goldsmiths was called to order at 9:00am on May 23, 2017 by Carlo Cuesta.

PRESENT:

Gwynne Rukenbrod Smith – Executive Director

Nicole Jacquard - President, Chair - Executive Committee, Strategic Planning Committee, Impact & Evaluation Committee

Brigitte Martin - President-Elect, Executive Committee, Chair-Fundraising Committee, Strategic Planning Committee, Impact & Evaluation Committee

Anne Havel – Treasurer, Chair - Finance Committee, Programming Committee, Executive Committee

Jill Baker-Gower (E 2016-2019) - Impact Evaluation Committee, Strategic Planning Committee

Chris Balch - (A 2015-2018 Nov) Co-Chair - Strategic Planning Committee, Chair - Impact Evaluation Committee, Executive Committee

Dominique Bereiter (A 2015-2018) - Fundraising Committee, Programming Committee

Kat Cole (E 2015-2018) - Finance Committee, Fundraising Committee, Programming Committee

Dianne Debeixedon (E 2014-2017) Chair - Program Committee, Finance Committee

Brian Ferrell (E 2015-2018) - Fundraising Committee, Programming Committee

Becky McDonah (E 2013-2017) – Secretary, Executive Committee, Strategic Planning Committee

Ezra Satok-Wolman (E 2016-2019) - Strategic Planning Committee, Fundraising Committee

Elizabeth Shypertt (E 2016-2019) - Finance Committee, Fundraising Committee

April Wood (E 2015-2018) - Impact Evaluation Committee, Programming Committee

ABSENT:

Tedd McDonah (A 2014-2017) - Programming Committee, Fundraising Committee, Conference Program Committee

OTHERS IN ATTENDANCE: Carlo Cuesta, Creation in Common, LLC

Alaina Clarke, Conference Program Manager (joined 1:15pm)

ANNOUNCEMENTS:

- a. Confidentiality - The Board was reminded that everyone is encouraged to speak their minds during these meetings, and that opinions and comments are to remain confidential. This also applies to future projects and programs that have not yet been announced to the membership.

DISCUSSION ITEM	ACTION / CONSIDERATION NEEDED	PERSON RESPONSIBLE & DATE
<p>Metalsmith Task Force Motions- Chris Balch</p> <p><i>Motion & Vote</i></p> <p><i>Motion & Vote</i></p> <p><i>Motion & Vote</i></p>	<p>Due to the tremendous amount of data from the <i>Metalsmith</i> survey that needs to be digested, three of the five topics from the task force are ready to be acted upon today.</p> <p>Motion: (Chris) Move to repeal <u><i>SNAG's Internal Structure and Responsibilities of the Board of Directors, the Editorial Advisory Committee, Metalsmith's Editor, and the Executive Director, as they pertain to Metalsmith magazine</i></u></p> <p>Seconded: Dominique</p> <p>Discussion was held over new direction to connect the business function and the editorial function, getting rid of the fences around the roles and responsibilities.</p> <p>All in favor: Unanimous Motion Approved.</p> <p>Motion: (Chris) Move to make Editor in Chief a staff position reporting to the Executive Director. Seconded: April</p> <p>Discussion: No timeline was attached to this motion, but the ED's goal is to have this happen by the end of the year. Professional relationships and budgets were taken into consideration.</p> <p>All in favor: Unanimous Motion Approved.</p> <p>Motion: (Chris) <i>Move to adopt the amended Purpose, Responsibilities of Committee for the Metalsmith Magazine Committee Guidelines.</i> Seconded: Brigitte</p> <p>All in favor: Unanimous Motion Approved.</p> <p>The Board would like the first report by July 15th, 2017.</p>	

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DISCUSSION ITEM	ACTION / CONSIDERATION NEEDED	PERSON RESPONSIBLE & DATE
<p>Board Retreat Action Items - Carlo Cuesta</p>	<p>Carlo circulated the Board Retreat Action Items and asked the Board to break up into committees to review actions and come up with timelines and other priorities to be addressed. It was noted that the Fundraising/Development committee was not represented on the document and discussion/coverage was added as a priority.</p> <p>What are priorities of the list:</p> <ol style="list-style-type: none"> 1. Transforming Metalsmith 2. Strengthening the Conference Model –raising funds related to the cities 3. Enhancing the membership Value and Experience - reviewing structure 4. Capacity Around Intentional Relationship Building - fundraising <p>Board Level Fundraising - the need to look at fundraising in a different way in order to elevate it to the next level was discussed. There is a need to spread the responsibility and increase Board involvement along with additional staff hours (in the future) for the capacity to do this. More external fundraising is needed and systems that allow us to expand the type of strategies employed.</p> <p>Carlo recapped the last couple of days and thanked the board for the conversations. He noted the progress in seeing where the Board and staff need to put their energy and time for the next 8-12 months in order to create the most change/progress in the organization.</p>	
<p>Conference Proposal Review and Discussion - Alaina Clarke</p>	<p>Alaina introduced four recommended action items for discussion pertaining to the conference model.</p> <ul style="list-style-type: none"> - Review and lower conference registration rates - Create a larger increase in price between our Early Bird and Regular Registration fee - Decrease the number of conference waivers SNAG hands out - Increase revenue of the conference by introducing initiatives that allow access to the conference year round 	

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Other Items of Discussion	<p>The Board was reminded that pop up shows in hotel rooms are illegal to participate in or attend.</p> <p>Updates on the Windgate Matching Grant. Still a little left to go to reach the goal. Donation cards were given to the Board to distribute.</p> <p>It is time to start the SNAG 50th Anniversary Planning 2019 – 50th year founding 2020 – 50th SNAG Conference</p> <p>The following Board members ending their terms were thanked for their service: President, Nicole Jacquard Board members: Dianne Debeixedon, Becky McDonah and Tedd McDonah</p> <p>Gwynne Rukenbrod Smith and Brigitte Martin were also thanked for all they do for SNAG.</p>	
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Meeting was adjourned at 4:00 pm

Addendum to meeting notes

The board recognizes the departure of Board President Nicole Jacquard as her term as President has ended and the new Board President is Brigitte Martin. The KeyBank checking account signature card will be updated to reflect these changes. The four signatures on the checking account will now be: Brigitte Martin (President), Anne Havel (Treasurer), Gwynne Rukenbrod Smith (Executive Director), and Tara Bambrey-Jecklin (Operations Manager).